



Date: 15.07.2023

Time : 3.00 pm

Minutes of 13th IQAC Meeting

(Venue: Conference Hall)

The 13th Internal Quality Assurance Cell (IQAC) meeting was conducted on 15th, July, 2023 with the following agenda.

Agenda:

Item No 1:	Action taken report of previous minutes Dated 04th, March, 2023.
Item No 2:	NBA Conferment.
Item No 3:	IQAC Report Presentation to the members.
Item No 4:	AQAR 2022-23 Targets and Action Plan.
Item No 5:	NAAC Cycle-2
Item No 6:	Calendar for the A. Y : 2023-24.
Item No 7:	Any other Points with the permission of chairperson

Members Present

S.NO	Members
1.	Dr.G Srinivasulu, Principal, NECN
2.	Mr. T P Vara Prasad, AD
3.	Dr. G Dhananjay , Professor, Department of MBA
4.	Dr K M Varaprasad, Professor, Department of CSE
5.	Dr E Vijaya Lakshmi, Professor, Department of ECE
6.	Dr J Suresh Babu, Professor, Department of MCA
7.	Mrs. N Shanti Kumari, Assistant Professor, Department of EEE
8.	Mrs. G V Naga Mani, Associate Professor , Department of MECH
9.	Mrs. Y Naga Veni , Assistant Professor, Department of FED
10.	Mr.V V Anoop Kumar Reddy, (Alumni Representative) Manager, APGBB, Nellore
11.	Mr. G Guru Rishi Yadav (Student)
12.	Mr. P.Sateesh Kumar (Industrialist/Employer) Executive Manager., Kalpataru Gobal Alloys Pvt Ltd Chillakuru, Nellore
13.	Dr. Ch Hanumantha Rao (External Expert) Professor, Dept of Civil, K L Deemed to be University, Vijayawada
14.	Dr. Ayathu Sreelakshmi Govt. Lecturer in GDC (Parent)
15.	Dr.P Penchalaiah , Professor, IQAC Coordinator

The meeting started on a welcome note by Principal & Chairperson IQAC , NEC Nellore Dr G Srinivasulu and followed by IQAC Coordinator activities report.



Welcome Note:

- **Opening Remarks:** The meeting commenced with the welcome note by the Principal, followed by self-introductions of all members present.
- The Principal welcomed all participants and expressed gratitude for their attendance to 13th IQAC meeting, announced and acknowledged the collaborative efforts of staff for the NBA accreditation.

Item No 1:	<p>Action taken report of previous minutes Dated 04th, March, 2023.</p> <p>The coordinator presented a report highlighting the progress made on the previous meeting's action items. Discussions were held on the implementation status of various quality enhancement initiatives.</p> <p>The minutes of the 12th IQAC meeting were reviewed: and approved without any amendments.</p> <ul style="list-style-type: none"> ▪ PD attainment Process. ▪ Posting Marks in CAT. ▪ Organizing Workshops on Artificial Intelligence ▪ Standards Club Establishment ▪ Alumni in Career Guidance and Activities Conducted. ▪ Modified APP Score Guidelines . <p>The Chairperson, IQAC appealed the members to approve the minutes of previous meeting and necessary action taken which were approved with applause.</p> <p>The minutes of the 12th IQAC meeting were approved without any amendments.</p>
Item No 2:	<p>NBA Conferment.</p> <ul style="list-style-type: none"> ✓ The Chairperson of the IQAC acknowledged and applauded the dedication and hard work of the faculty and staff for achieving NBA accreditation for the three departments: CSE, ECE, and EEE. ✓ The visit of the NBA team to the college was discussed, along with the verification process and other relevant details. ✓ Furthermore, he elaborated on the post-NBA accreditation discussion plan like increasing seats and going for new branches etc.
Item No 3:	<p>Activities Report and IQAC Report Presentation</p> <ul style="list-style-type: none"> ✓ The IQAC Coordinator presented a comprehensive report on the activities, outlining the initiatives and achievements. ✓ Key highlights from the report included a list of organized activities during the semester, the successful functioning of the Coding Club, and increased coding-related activities.



	<p>✓ Additionally, efforts to enhance the quality of placements were discussed.</p>
Item No 4:	AQAR 2022-23 Targets and Action Plan.
	<p>The coordinator explained the progress of files which are ready to upload and future plan for overcoming the pitfalls had experienced. Discussed the deadlines for 2022-23 AQAR upload.</p> <p>In this regard, Mr. P.Sateesh Kumar ,suggested to establish a systematic procedure for prior approval and tracking practice by IQAC.</p>
Item No 5:	NAAC Cycle-2
	<ul style="list-style-type: none"> ○ The IQAC Coordinator outlined the preparedness for the Annual Quality Assurance Report (AQAR) for the academic year 2022-23, 2023-24 and forth coming NAAC Cycle-2. ○ Members discussed data collection, analysis methodologies, and the timeline for submission. ○ A plan was established to ensure timely and accurate completion of the AQAR. ○ In this regard, Dr. Ch Hanumantha Rao , explained the additional provision of one year extension of NAAC for AUTONOMOUS colleges. The point was noted to immediate follow-up.
Item No 6	Calendar for the A. Y : 2023-24.
	<ul style="list-style-type: none"> ✓ The proposed academic calendar for the odd semester of 2023-24 was presented. ✓ Members provided input on key dates, holidays, and scheduling considerations. ✓ The calendar was approved with minor adjustments.
Item No 7:	Other points discussed
	<ul style="list-style-type: none"> ○ Website ○ Placements ○ Feedback on facilities. ○ Increasing seats ○ Introducing new branches.

Suggestions Received From Members

- Enhance the quality of placements
- Establish a systematic procedure for prior approval and tracking practice by IQAC.
- Additional provision of one year extension of NAAC for AUTONOMOUS colleges
- Introducing new branches.

NARAYANA ENGINEERING COLLEGE::NELLORE

AUTONOMOUS



Closing Remarks:

The Chair acknowledged the active participation of members in the discussions. Emphasized the importance of collaboration and commitment to achieving the institution's goals. Thanked all members for their valuable contributions.



Glimpses of 13th IQAC Meeting

Chair Person-IQAC

**Principal
Narayana Engineering College (Autonomous)
Nellore-524004.**

